

Hot August Nights Check-In Committee

June 22, 2009 Meeting Minutes

The fourth Car Participant Check-In meeting for 2009 was held on June 22, 2009 at the Hot August Nights office starting at 5:30 p.m. 56 people were in attendance; 20 were first year HAN members.

Introductions

Chairman Sue Lund introduced assistant chairmen Joe Fournier and Linda Morganson. Managers and assistant managers were announced and those present were introduced: Gloria Hutcherson, Peggy Thomas and Liz Kern (Small Packets), Debbie Callahan (T-Shirts), Tim & Sharol Damberger and Susan Ludwig (Oldies Emporium/Guest Passes), Terry & Barbara Hoffman (Poker Walk, Debbie Drawson and Sue Higgins (VIP Dinner Tickets) and Brad & Sherry Pearse (Goody Bag Packing Party). Kathy Schaffer, Tricia Lauer and Dale Kintop (HAN office staff) also attended tonight's meeting. Committee members introduced themselves and named their favorite place everyone should see or visit.

Overview of Check-In

Location: Silver State Pavilion in the Grand Sierra Resort.

Come in the South entrance (by the pool) and turn right. Ground floor.

Set-up: Sunday 8/02 - 5:00 p.m. (usually takes 2-3 hours)

Goody Bag Packing: Monday 8/03 - 8:00 a.m. (usually takes 4-5 hours) Lunch is provided.

Work days: Tuesday 8/04 - Friday 8/07 (8:00 a.m. - 7:00 p.m.)

Saturday 8/08 (8:00 a.m. - 2:00 p.m. + tear-down)

Purpose: Car Participant Check-In is responsible for organizing the car packets that are distributed to the car participants and checking in all registered car participants. This includes the packing of the large and small packets and the organization and distribution of packets. This committee also registers car participants for the Poker Walk.

Check-In Areas

Check-In areas include: Small Packets, Trouble Desk, T-Shirts, Poker Walk, Oldies Emporium (sell previous year's participant merchandise), and VIP Dinner Tickets. Each VIP dinner ticket is good for one meal (Tuesday or Wednesday) from one of seven venues. Check-In also includes Information/Hotels which is not staffed by our committee.

During the event

Hours: Please plan to work at least 16 hours during the event (7/31 through 8/09). If you can work more than 16 hours, please do. We need you!

Attire: Wear your HAN polo shirt & badge. Please do not drink alcohol while wearing HAN shirt.

Lunch tickets: You will receive a \$6 voucher for every 4 hours worked. Please use the entire \$6. The vouchers will be honored by food vendors at all HAN venues any day during the event. The

back of each voucher will be filled out by a Check-In manager (name, Member ID#, date, approved by). Please redeem only YOUR vouchers and do not give vouchers away. Only one voucher may be redeemed at a time.

Sign in and out: Sign in/out yourself in the volunteer book provided at your venue. Sign in and out in the exact same book. If you forget to sign out, we will record only 2 hours of work time. Please indicate AM/PM (or use military time) when recording time.

Schedule: You can sign up for shifts tonight. Linda is coordinating the Check-In schedule.

Member Shuttle: The pick-up locations are HAN office, Reed HS, and Nevada Energy (Sierra Pacific Power). You MUST make a reservation no later than one week prior to the event. Call the office 356-1956, ext. 1 or email tlauer@hotaugustnights.net The shuttle will run 7am - 10/11 p.m. Wednesday (8/05) through Saturday (8/08).

What's new with Hot August Nights?

Number of Participants: Car registrations now 6000

Member Badges: New look (no buttons or other credentials). Please wear member badge when working + to all parties & HAN functions - \$3 for replacement. *Remember your member #!*

Cruises: The Sparks cruise is back to the old (2007) route and Reno is on for Saturday night.

Member Recruitment Contest: There's going to be a drawing for 3-day trip! Please be an ambassador for Hot August Nights & Check-in. Write your name at the top of new member's application to enter this drawing. New members can join up to one week prior to the event.

Member Shirt Embroidery: If you want your member shirt embroidered, please submit a request form and \$3.00 check (made payable to Wild Stitchery) to the HAN office by 7/16. You can request up to 3 lines of text and it must be approved by HAN. Pick up shirts at HAN.

Raffle Car: Blue 1969 Chevy Camaro SS convertible. The cost is \$1 each or six for \$5. Proceeds go to HAN Foundation.

Disney High School Musical: Thursday, 8/06 at Peppermill Resort Spa Casino in Reno Tuscan Events Center. The Boys & Girls Club will be providing ushers. Proceeds go to HAN Foundation.

Wednesday Cruise Nights: Started 5/20 and continues through July.

Trailer Lot (during the event): Located at the Legends of Sparks Marina, off Sparks Blvd, south of Target in the dirt lot they are grading for JC Penney. Trailer parking applications are in the latest issue of Hot Flashes.

Driving HAN Vehicles: If you drive a HAN vehicle, our new insurance company requires proof of insurance and you must be 25-75 years of age.

Upcoming events (mark your calendars!):

Grab & Go: Thursday, 7/16 @ HAN office, 4:00 - 8:00 p.m. You will receive a letter with your member number; bring this letter to pick up your shirt and goody bag. The letter contains a suggested assigned time for bag pickup. The Committee Chairs will be available if you have questions or need to sign up for work hours. If you cannot attend, you have two options: sign the letter and send another member to pick up your bag OR stop by the HAN office after 7/16.

Check-In Set-up Sunday 8/2 @ GSR, 5:00 p.m. - approximately 7:00 p.m. This event involves physical labor; come prepared to transport and lift heavy boxes. Bring a hand cart if you can.

This is for HAN members only - please NO children or grandchildren.

Participant Goody Bag Packing Party Monday 8/3 @ GSR, 8:00 a.m. - approx. 1:00 p.m.

This is for HAN members only - please NO children or grandchildren.

HAN Parade Sunday 8/9 down Virginia Street starts at 10 a.m. (thanks from participants)

Cool Down Party Sunday 8/9 around 3 p.m. Location TBD.

Member Thank You Party 9/26 @ GSR. Wear 50's & 60's attire.

Pre-Event Kick-Off Shows

Friday 7/31, 5 p.m. - 9 p.m. Bonanza Casino's Classic Show-n-Shine (300 cars)

Saturday 8/01, 9 a.m. - 3 p.m. Cabela's Grand Show-n-Shine (250 cars)

Sunday 8/02, 10 a.m. - 6 p.m. Downtown Reno

Monday 8/03, 4 p.m. - 10 p.m. Peppermill Resort Casino Reno - OFFICIAL KICK-OFF

Monday 8/03, 5 p.m. - 9 p.m. Sparks Kick-Off & Open Cruise ('72 earlier, no Asian)

Monday 8/03, 10 a.m. - 4 p.m. Circus Circus Hotel Casino

After Meeting Work Session

The "worker bees" folded confirmation forms for the 2009 participants and stuffed envelopes; they will be mailed out next week.

Future Check-in Meetings

We meet the 4th Monday of each month @ 5:30 P.M. at the HAN office (except in May).

July 27 will be our last meeting date.

Meeting adjourned at 6:30 p.m.

Submitted by Sherry Pearse